

Minutes of Meeting
June 14, 2006

Board members present: Chairman Kathy Wilfert, Vice-Chairman Robert Titus, James Parker, Jr., Lynn Watts, and Christine Gundling. Also attending: Ken Milligan, Fire Department, Tara Burgess, Fire Department and Alan Gordon, Police Chief.

7:00 p.m.: The Chairman welcomed everyone to the meeting.

7:05 p.m.: During Open Forum, the Board began discussions about appointing one Board member to the Legal Counsel Search Committee. Due to interest of multiple members, as well as the fact that there were several people to come before the Board momentarily, the discussion was tabled until the end of the meeting.

7:12 p.m. The Board moved to the Election of Officers.

MOTION: Ms. Watts moved to nominate Kathy Wilfert as Chairman and Robert Titus as Vice-Chairman. Ms. Gundling seconded and was so voted by a unanimous vote.

7:15 p.m.: Ken Milligan from the Fire Department appeared before the Board to request educational aid benefits. He stated that he is working on a Bachelor's degree at Anna Maria College beginning this Fall. In addition, he noted that he has an Associates degree in Fire Science and Business Administration.

MOTION: Ms. Watts moved to approve Ken Milligan as an educational aid benefit recipient. Mr. Titus seconded and was so voted by a unanimous vote.

7:20 p.m.: Tara Burgess from the Fire Department appeared before the Board to request educational aid benefits. She stated that she is working on an Associates degree at Quinsigamond College, and has roughly five more classes.

MOTION: Ms. Gundling moved to approve Tara Burgess as an educational aid benefit recipient. Mr. Titus seconded and was so voted by a unanimous vote.

7:25 p.m.: Police Chief Gordon met with the Board to discuss the pay-grade for the new officer, Steven Valentine. Officer Valentine was originally hired in a temporary capacity. Due to the official retirement of another officer, Officer Valentine was recently reverted to a permanent position.

Chief Gordon stated that Officer Valentine previously worked at the Southborough Police Department, and also was a Vermont State Trooper for one year. He has all his certifications, and is Academy trained, so the Police Department would not need to spend additional funds on Academy tuition. Chief Gordon stated that Officer Valentine started at a P-4, minimum. He requested that he be moved up to a P-4, step 3, due to his experience and training.

MOTION: Ms. Watts moved to begin Officer Valentine at P-4, step 3, effective today, June 14, 2006. Mr. Titus seconded and was so voted by a unanimous vote.

MOTION: Mr. Parker moved to eliminate the temporary patrolman's position which is no longer needed. Mr. Titus seconded and was so voted by a unanimous vote.

The Personnel Board approved the following:

Steps:

Maryanne Bilodeau, Asst. Town Coord./HR Dir.	S-21, Step 6 to S-21, MAX
Paula Covino, Country Club Admin Asst.	H-10, Step 5 to H-10, Step 6
Nancy Gage, COA Secretary	H-10, Step 4 to H-10, Step 5
Eileen Reich, Counselor, YFS	S-15, Step 1 to S-15, Step 2
Christopher Weinwurm, Firefighter/Paramedic	F-2, Step 1 to F-2, Step 2

Approval To Take:

Domenic Annunziata, 1 course, Curry Collge	\$675
Maryanne Bilodeau, 1 course, Becker Collge	\$1,035
Tara Burgess, 3 courses, Quinsigamond College	\$1,080 (\$360 each)

Approval To Pay:

Domenic Annunziata, 1 course, Curry Collge	\$508.80
Kathy Brault, 1 course, URI	\$684
Michael Daniels, 1 course, Curry College Worc.	\$540
Stephen Doucet, 1 course, Quinsigamond	\$384
Daniel Hehir, 1 course, Anna Maria	\$424
Carl Roche, 2 courses, Anna Maria	\$848
Leah Talbot, 1 course, Nichols	\$552
Community Newspaper Group (legal ad)	\$18.90

Nage Evaluations/Steps:

Judy Kohlstrom, Library Clerk	N-10, MAX
Judy Rollinson, Library Assistant	N-9, 7

Minutes:

May 3, 2006 (Special)
May 10, 2006 (Regular)

7:45 p.m.: The Board resumed discussion of which member to appoint to the Legal Counsel Search Committee. After some deliberation, Ms. Wilfert appointed herself, as Chairman of the Board, to represent the Personnel Board on the Legal Counsel Search Committee.

The Board adjourned at 7:52 p.m.

Respectfully submitted,

Approved:

Susan Smith
Administrative Assistant

Kathy Wilfert, Chairman